## Request for Immigration casework assistance (Homeland Security /Department of State - Visas ONLY)

The Privacy Act of 1974 requires congressional offices to obtain written authorization from a constituent before a federal agency may release any case-specific information regarding that individual to a Member of Congress, United States Senator, or their staff. Please complete and return this privacy release form to one of my district offices listed below. Family, friends, and other third parties are not able to authorize release of information on your behalf.

Kindly review the following instructions based on the benefit you are seeking from the federal government. Immigrant, non-immigrant and visa related benefits are divided into two types of cases, benefits where you are petitioning on behalf of another individual- a petition- and benefits you are seeking for yourself- an application.

## **For Petitions:**

- 1- Complete the petitioner/applicant section of the release
- 2- Complete the beneficiary section of the release (unless you are petitioning on behalf of yourself.)

## **For Applications:**

1- Complete the petition/application section of the release.

\*\*\* For any type of case, you must provide a brief written description of the matter for which you are seeking assistance. If you require additional space for your description, you may attach it on separate page. If you do so, please write "description attached" in the description section.

Do not complete this form for passports, American Citizen Services aboard or letters of introduction on behalf of a relative. Refer to our Rep Dingell PRF.

To return by mail, please send to either one of my district offices to the attention of our constituent services team:

301 W. Michigan Ave. Woodhaven City Hall Suite 400 21869 West Road Ypsilanti, MI 48197 Woodhaven, MI 48183

To return by e-fax 313-278-2936